



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>	HINDI MAHAVIDYALAYA
Name of the head of the Institution	Dr. P.Uma
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04027616330
Mobile no.	9032451150
Registered Email	info@hindimahavidyalaya.org
Alternate Email	hmv50yr@rediffmail.com
Address	2-1-569, O.U.Road, Nallakunta, Hyderabad.
City/Town	Hyderabad
State/UT	Telangana
Pincode	500044

<b>2. Institutional Status</b>																															
Autonomous Status (Provide date of Conformant of Autonomous Status)	01-Mar-2012																														
Type of Institution	Co-education																														
Location	Urban																														
Financial Status	Self financed and grant-in-aid																														
Name of the IQAC co-ordinator/Director	Dr. B. Sreedevi																														
Phone no/Alternate Phone no.	04027616330																														
Mobile no.	9985380716																														
Registered Email	info@hindimahavidyalaya.org																														
Alternate Email	hmv50yr@gmail.com																														
<b>3. Website Address</b>																															
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.hindimahavidyalaya.org/pdf/aqar-2017-18.pdf">http://www.hindimahavidyalaya.org/pdf/aqar-2017-18.pdf</a>																														
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.hindimahavidyalaya.org/Home/AcademicCalendar">http://www.hindimahavidyalaya.org/Home/AcademicCalendar</a>																														
<b>5. Accrediation Details</b>																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>70.75</td> <td>2006</td> <td>21-May-2006</td> <td>20-Jun-2012</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.49</td> <td>2012</td> <td>15-Sep-2012</td> <td>14-Sep-2017</td> </tr> <tr> <td>3</td> <td>B+</td> <td>2.57</td> <td>2017</td> <td>30-Oct-2017</td> <td>29-Oct-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	70.75	2006	21-May-2006	20-Jun-2012	2	B	2.49	2012	15-Sep-2012	14-Sep-2017	3	B+	2.57	2017	30-Oct-2017	29-Oct-2022
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3	B+	2.57	2017	30-Oct-2017	29-Oct-2022																										
<b>6. Date of Establishment of IQAC</b>	22-May-2006																														
<b>7. Internal Quality Assurance System</b>																															

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meetings	12-Jun-2019 1	26
FDP on Teaching Learning Methods conducted	11-Jun-2018 1	56
Orientation Programme was conducted for the UG I year students	01-Aug-2018 1	500
One Day Seminar was organized on Research Methodology.	12-Sep-2018 1	40
Organised Youth Festival	10-Jan-2019 1	700
National Seminar on	30-Dec-2018 2	328
A Guest Lecture was organized by Department of Business Management on	04-Feb-2019 1	180
3 days Workshop on Training & Recruitment of General Insurance Agents conducted by IRDAI	06-Feb-2019 3	55
Science Day - A Workshop was organized by Dept. of Biotechnology in Collaboration with IIT, Karagpur.	28-Feb-2019 1	126
A Guest Lecture on GST was organised by Dept. of Commerce.	12-Mar-2019 1	88
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**8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	2 Days National Seminar on "Role of Science , Technology & Innovation in Sustainability Development of India".	TSCHE	2018 2	38000
Institution	1Day Workshop on ICSSR	ICSSR	2018 1	20859

	Programmes and schemes.			
Department of Vocational Studies	Youth Festival - "Prerana"	Andhra Bank	2018 1	20000
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
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Upload latest notification of formation of IQAC	<a href="#">View File</a>
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<b>10. Number of IQAC meetings held during the year :</b>	4
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The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
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Upload the minutes of meeting and action taken report	<a href="#">View File</a>
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<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
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<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>
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1. Offered Industry integrated and UGC approved employability enhancement programmes 2. Conducted Faculty development training programs to the faculty to focus on improving teaching and learning practices 3. Started Entrepreneurship activities to encourage students to start business startups 4. Feedback collected, analyzed and on the basis of the feedback report action initiated. 5. Initiated Green energy measures such as Installation of LED lights and adoption of solar panels

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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>
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Plan of Action	Achivements/Outcomes
Interaction and feedback from Alumni	The Alumni Meet of HMV 2018 was organized on 15th December 2018 at Hyderabad. The occasion was graced by 86 Alumni, ranging across various batches from various parts of the country.They contribued for Placements, Internship, Industry requirements and suggestions for curriculum designing.

Internal Academic Audit	Department internal academic audit format was prepared and conducted internal audit for academic year 2018-19
Improving employability of graduates by conducting skill development training programs	A one week CRT Programme was held in the campus and trained the students which helped in improving the students placements.
Deputed Faculty to attend NAAC-IQAC Seminars	Faculty Members have attended the National seminar conducted by other Institution to review their work in terms of NAAC Guidelines leading to better organization of curricular activities.
Organizing workshop on Research methodology	One Day workshop on "Research Methodology conducted on 12th September 2018. A total of 40 participants were benefitted by gaining encouragement for planning for their Research work.
Motivating faculty on use of ICT	Conducted training programs on teaching methodologies using ICT for the faculty members which helped in interactive based learning.
To promote e-learning resources	Inflibnet facility that supports e-learning is made available for the staff & students.
To purchase updated College Automation Software	EDUSYS - A New College Automation Software with a range of modules to support the automation of Academic & Administrative activities is purchased.
To establish Industry Linkages.	MOUs are being signed with various organizations for supporting curriculum enrichment and to provide real time training to the students.
To develop Skill oriented courses	To develop the Skill oriented courses, proposal has been submitted to UGC for extension of Skill development courses under B.Vocation scheme. Further, proposal for sanction of two M.vocation programme is submitted to UGC.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td>Governing Council</td> <td>14-Sep-2019</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Governing Council	14-Sep-2019
Name of Statutory Body	Meeting Date				
Governing Council	14-Sep-2019				
<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes				

Date of Visit	07-Sep-2017
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2019
Date of Submission	22-Dec-2019
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The management information system is adopted for Students' admission, Accounts, Staff management where we can generate multiple types of reports. Information is available instantly to make immediate decision and execution. These MIS software tools display summarize data managed in the institution. The data shows Students' statistical report, Status of admitted vacant seats, Result analysis, Certificate Generation, Fee details, Fund flow, Statutory payments etc. Salaries of the staff are managed through MIS.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Design and Development

##### 1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BA	259	History, Hindi(ML), Political Science	12/09/2018
BCom	401	General	12/09/2018
BCom	402	Computer	12/09/2018
BSc	467	Mathematics, Statistics, Computer Science	12/09/2018
BSc	468	Mathematics, Physics, Computer Science	12/09/2018
BSc	487	Biotechnology, Microbiology, Chemistry	12/09/2018
BSc	471	Biochemistry, Microbiology,	12/09/2018

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## 1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BA	History, Hindi (ML), Political Science	12/09/2018	Citizenship Rights and Duties - BA501	12/09/2018
BCom	General	12/09/2018	Practice of General Insurance - BC501	12/09/2018
BCom	Computer	12/09/2018	Practice of General Insurance - BC501	12/09/2018
BBA	Business Administration	12/09/2018	Business Correspondence - BB501	12/09/2018
BSc	Mathematics Physics Computer Science	12/09/2018	Python I - BS501	12/09/2018
BSc	Mathematics, Statistics, Computer science	12/09/2018	Python I - BS501	12/09/2018
BSc	Biotechnology, Microbiology, Chemistry	12/09/2018	Chemistry of Cosmetics and Food Process - BS601	12/09/2018
BSc	Biochemistry, Microbiology, Chemistry	12/09/2018	Chemistry of Cosmetics and Food Process - BS601	12/09/2018
BVoc	Hospitality & Tourism Administration	12/09/2018	Tourism Resources in India - BV601	12/09/2018

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## 1.2 – Academic Flexibility

## 1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MCom	Finance subject	12/09/2018
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## 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	History, Hindi(ML), Political Science	12/09/2018
BCom	General	12/09/2018
BCom	Computer	12/09/2018
BSc	General	12/09/2018
BSc	Mathematics, Statistics, Computer Science	12/09/2018
BSc	Mathematics, Physics, Computer Science	12/09/2018
BSc	Biotechnology, Microbiology, Chemistry	12/09/2018
BSc	Biochemistry, Microbiology, Chemistry	12/09/2018
BBA	Business Administration	12/09/2018
MCom	Finance	12/09/2018

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Studies	02/07/2018	275
Gender Sensitization	02/07/2018	275
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#### 1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BVoc	Hospitality & Tourism Administration	14
BVoc	Banking & Insurance	4
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The feedback is obtained from all the stakeholders. It is analyzed and utilized for overall development of the institution : An effort was made to receive



feedback from all students of the college at the end of the academic year on : Overall subject knowledge, regularity, presentation and communication, usage of ICT skills, preparation, Guidance and mentoring time allotted and effectiveness of teachers, effectiveness of Syllabus, availability of reference books, infrastructure, and Sports facilities. A formal written feedback on the educational system, including the syllabi is sought from each student. The performance of the group of students in each course is also looked at for indications of quality and level of difficulty. While designing the syllabi, all the departments of the college take at least one enlightened student whose suggestions are considered and discussed in the BOS meeting and if found worth, they are incorporated in the syllabus. The college positively takes feedback from the resource persons and faculties of national and international repute, invited for Guest lectures or workshops organized by any department. The college tries to implement their suggestions with regard to curriculum, books, equipments etc., if found reasonable. This is mentionable that one or two experts from industry are members of the Board of studies. Their ideas and suggestions and feedback are given enough weightage and importance while finalizing the syllabus. The management of the college is constantly in touch with their industry contacts and seek latest developments in the course related market and technology. Such information is shared with the students directly or a guest lecture concerned with the idea is conducted for awareness and knowledge. Another fact to be shared here is that the management committee members of Hindi Mahavidyalaya are themselves industry experts and are associated with many industries and companies in various capacities.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	General	60	60	17
BCom	Computer	60	60	59
BBA	Business Administration	50	50	48
BSc	Mathematics, Statistics, Computer science	30	30	30
BSc	Mathematics, Physics, Computer Science	30	30	28
BSc	Biotechnology, Microbiology, Chemistry	50	50	25
BSc	Biochemistry, Microbiology, Chemistry	60	60	22
BVoc	Hospitality & Tourism Administration	50	50	25
BVoc	Banking &	50	50	21

	<b>Insurance</b>			
<b>BA</b>	<b>History, Hindi (ML), Political Science</b>	<b>60</b>	<b>0</b>	<b>0</b>
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## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
<b>2018</b>	<b>675</b>	<b>65</b>	<b>44</b>	<b>4</b>	<b>48</b>

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
<b>48</b>	<b>25</b>	<b>100</b>	<b>9</b>	<b>9</b>	<b>100</b>

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Student mentoring : Faculty members are identified as student mentors. They are always supportive to the student issues. They also provide counseling to the students in academic and personal issues. Special attention is paid to the academically poor students. At the start of each academic year, the faculty members are provided a list of students. The Counselling provided is largely academic and for serious social-emotional issues. There is a rapport between faculty and students for good academic mentoring in and outside the classroom. Students approach faculty in the Staff Room and in Department Rooms and academic matters can be clarified. In addition, Remedial Coaching is provided for those who need it in specified subjects like the Languages, Commerce, Chemistry, Mathematics, Physics etc. Peer mentoring and the Buddy System of pairing a good student with one who is academically weak, is operational in some departments. The faculty members acts as friend, Philosopher and guide to the students who aspire for higher studies.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
<b>740</b>	<b>40</b>	<b>1:19</b>

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
<b>48</b>	<b>48</b>	<b>0</b>	<b>5</b>	<b>5</b>

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers	Designation	Name of the award,
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	receiving awards from state level, national level, international level		fellowship, received from Government or recognized bodies
2018	NIL	Nil	NIL
2019	NIL	Nil	NIL
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	259	/II/III year/ Sem-I,III,V	22/12/2018	02/11/2019
BCom	401	/II/III year/ Sem-I,III,V	22/12/2018	02/11/2019
BBA	684	/II/III year/ Sem-I,III,V	22/12/2018	02/11/2019
BSc	467	/II/III year/ Sem-I,III,V	22/12/2018	02/11/2019
BSc	468	/II/III year/ Sem-I,III,V	22/12/2018	02/11/2019
BSc	487	/II/III year/ Sem-I,III,V	22/12/2018	02/11/2019
BSc	471	/II/III year/ Sem-I,III,V	22/12/2018	02/11/2019
BVoc	421	/II/III year/ Sem-I,III,V	22/12/2018	02/11/2019

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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
18	1137	0.631

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.hindimahavidyalaya.org/Home/POsPSOsCOs>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
010	MA	Hindi	11	9	82

671	BVoc	Hospitality & Tourism Administration	4	3	75
421	BVoc	Banking & Insurance)	1	1	100
471	BSc	Biochemistry, Microbiology, Chemistry	21	19	90
487	BSc	Biotechnology, Microbiology, Chemistry	22	21	95
468	BSc	Maths, Physics, Computer Science	21	12	57
467	BSc	Maths, Statistics, Computer Science	18	13	72
684	BBA	Business Administration	24	22	92
259	BA	History, Hindi (ML), Political Science	9	8	89
401	BCom	General	22	22	100
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.hindimahavidyalaya.org/Home/StudentSatisfactionSurvey>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

<b>Yes</b>
Name of the teacher getting seed money
The Seed Money is provided to the various departments to facilitate the teachers to attend Seminars/workshops/ conference/ conduct Guest Lecture and other extension Activities time to time.
<a href="#">View File</a>

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nil	0	0	Nil	0
No file uploaded.				

### 3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	0	0	0
No file uploaded.				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0
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### 3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
FDP on Teaching Learning Methods conducted.	Institution	11/06/2018
Orientation Programme is conducted.	Institution	01/08/2018
One Day Seminar on Research Methodologies.	Research Consultancy Wing	12/09/2018
One Day Workshop was organized on ICSSR Programmes and Schemes.	Research Consultancy Wing in collaboration with ICSSR	01/10/2018
Organised Youth Festival "PRERANA".	Department of Vocational Studies sponsored by Ministry of Sports, Ministry of Culture, Telangana state Tourism, Andhra Bank, National Insurance Company.	10/01/2019
Two Days National Seminar on "Role of Science , Technology Innovation in Sustainability Development of India".	Dept. of Sciences sponsored by Telangana State Council for Higher Education(TSCHE)	30/01/2019
7 Days On Job Training was conducted.	B.Vocation Department in association with National Insurance Corporation.	21/01/2019
Placement training was conducted.	Footwear Design and Development Institute	25/02/2019

	(FDDI)	
A Guest Lecture was organized by Department of Business Management on " Central Budget".	Business Management	04/02/2019
3 days Workshop on General Insurance agents for Training Recruitment as Insurance Agent by IRDAI .	Department of Vocational Studies	06/02/2019
Science Day - Two Days Workshop was organized by Dept. of Biotechnology in Collaboration with IIT, Karagpur.	Dept. of Life Sciences	27/02/2019
A Guest Lecture on GST is conducted.	Commerce	12/03/2019
A Guest Lecture was conducted .	Hindi	14/09/2018
<a href="#">View File</a>		

### 3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
0	0	0	Null	0
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### 3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
0	0	0	0	0	Null
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## 3.4 – Research Publications and Awards

### 3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Department of Hindi	2

### 3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	0	0	0
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### 3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
0	0
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### 3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
0	Null	0	Null
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Hindi Bhasha Ke vikas mein Anuvaad ka yogdaan	Shri C.P Singh	Vaishwik sandarbh mein anuvaad ki bhoomika	2018	0	0	0
Aadhunik yug mein anuvaad ki aavashyakt a	Dr.Jayal axmi	Vaishwik sandarbh mein anuvaad ki bhoomika	2018	0	0	0
Hindi Sahitya	Dr.Rajani dhari	Hindi Sahitya Ka Vaishvik P aripreksha	2018	0	0	0
Editor of book : vaishwik sandarbh mein anuvaad ki bhoomika	Dr.Rajani dhari	Vaishwik sandarbh mein anuvaad ki bhoomika	2018	0	0	0
<a href="#">View File</a>						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Editor of book : vaishwik sandarbh mein anuvaad ki bhoomika	Dr.Rajani dhari	Vaishwik sandarbh mein anuvaad ki bhoomika	2018	0	0	0
Hindi Sahitya	Dr.Rajani dhari	Hindi Sahitya Ka Vaishvik P aripreksha	2018	0	0	0
Aadhunik yug mein	Dr.Jayal axmi	Vaishwik sandarbh mein	2018	0	0	00

anuvaaad ki aavashyakt a		anuvaaad ki bhoomika				
Hindi Bhasha Ke vikas mein Anuvaaad ka yogdaan	Shri C.P Singh	Vaishwik sandarbh mein anuvaaad ki bhoomika	2018	0	0	0
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### 3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	0	4	19
Presented papers	0	1	0	0
Resource persons	0	0	0	0
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### 3.5 – Consultancy

#### 3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
0	0	0	0
No file uploaded.			

#### 3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
0	0	0	0	0
No file uploaded.				

### 3.6 – Extension Activities

#### 3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swatch Bharat Rally on 7/5/2018	NCC Unit at Durga Bhai Deshmukh Hospital, Hyd.	1	80
Ek Bharat Shrest Bharat Camp from 1/8/2018 To 12/08/2018	NCC Unit at Hyderabad.	1	5
Local Independence Day Camp	NCC Unit at Golconda.	1	1



Army Attachment Camp	NCC Unit at Mehdiapatnam.	1	7
Swatch Bharat Abhiyan on 15/09/2018	NCC Unit at Hyderabad	1	90
Annual Training Camp	NCC Unit at BTG, Secunderabad.	1	5
Annual Training Camp	NCC Unit at BTG, Secunderabad.	1	40
Flag Day on 1/12/2018	NCC Unit at Hyderabad.	1	50
<a href="#">View File</a>			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Republic Day Camp 2018.	NCC Best Cadet and SERGENT	Government of India.	1
<a href="#">View File</a>			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
International Women's day was celebrated on 8/3/2019	Hindi Mahavidyalaya	Women Empowerment	40	600
Republic day	Hindi Mahavidyalaya	Nill	40	500
Voter day oath was taken on on 24/1/2019	Department of Political Science.	Voter day	40	700
Eye Checkup on 20/11/2018	NCC UNIT	Eye Checkup	32	720
Cultural Day -was celebrated in the college on 9th October 2018	Institution	Bathukamma	40	350
Independence Day	Institution	Independence Day	40	370
World's environmental day was celebrated on 4th June 2018	Department of Political Science.	Kavya Gosti	7	325
<a href="#">View File</a>				

### 3.7 – Collaborations

#### 3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
0	0	0	0
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#### 3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
MOU	On job training	Minerva Grand Hotels ,1-2-166 to 193,110, 1st floor, Bhuvana Towers, SD Road, Kalasiguda, Secunderabad , Telangana 500003.	20/08/2018	07/09/2018	15
MOU	On job training	2-30-44, Staff Road, Wahab Nagar, Sikh Village, Near Diamond Point, Secunderabad 500009, Telangana, India.	24/09/2018	12/10/2018	4
MOU	On job training	National Institute of Tourism and Hospitality Management, 202, Street Number 19, Telecom Nagar Extension, Gachibowli, Hyderabad, Telangana 500032	23/01/2019	08/02/2019	21
MOU	On job training	4 Wheel Travels, 8-2	25/02/2019	15/03/2019	4

-268/S/91/A-  
2, Rd No. 2,  
Sri Nagar  
Colony,  
Sagar Co-  
Operative  
Housing  
Society,  
Banjara  
Hills,  
Hyderabad,  
Telangana  
500034

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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
0	Nil	0	0
No file uploaded.			

#### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

##### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4000000	4466583

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing

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##### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Mastersoft	Partially	0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	26860	2342455	190	45270	27050	2387725

Reference Books	12034	1223574	206	128450	12240	1352024
e-Books	9058	5900	9871	5900	18929	11800
e-Journals	10098	0	1031	0	11129	0
Journals	4	7660	0	0	4	7660
CD & Video	31	3556	0	0	31	3556
Library Automation	38844	0	396	0	39240	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dr. Rajanidhari	Incredible Sangam	you Tube channel	Null
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	100	4	3	4	4	6	14	150	0
Added	25	0	0	0	0	0	0	0	0
Total	125	4	3	4	4	6	14	150	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

150 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Unit wise PPT presentation slides for each subject. Important websites relevant to the subject are suggested for reference. CBT CD's are available in the English Lab.	<a href="https://hindimahavidyalaya.org/DownloadCenter/Index">https://hindimahavidyalaya.org/DownloadCenter/Index</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

150000

176426

4000000

4466583

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

The principal along with the IQAC team coordinates with the various committees before the commencement of the academic session, to discuss about the academic and infrastructural requirements that includes - staff requirement, additional classrooms for new courses, upgradation of ICT facilities, laboratory requirements, purchase of computers Computer peripherals, Internet, library books, resources, software requirements, stationary, sports facilities, NCC / NSS Requirements, proposals for departmental activities( Guest Lectures, FDPs, Seminars etc), MOU proposal for Internships, Placements, Introduction of courses, other initiatives to maintain Quality Education. Well framed procedures and policies are strictly adhered in procuring, maintaining and utilizing physical, academic and support facilities by the concerned committee members. The technical team maintains teaching aids like LCD, Laptops , projectors, smartboards, computers, internet facility, software/ hardware requirements. System maintainance is outsourced. An electrician is appointed on full time basis for electrical work. The classroom requirements are taken care by Maintenance team. The college has outsourced MEE SEVA for cleaning maintenance coordinated by the college care taker. College has 12 Laboratories of various departments. Accordingly, Equipments are procured in structured manner and is maintained regularly by the faculty members of the concern deprtments. After taking/verifying quotations from vendors, order is placed after pc committee approval. College has Library, managed by qualified Librarians, Library Assistants and supporting staff. The library committee coordinates with all the subject concern faculties for the requirement of books and other library resources. College has structured circulation policy effectively implemented. Journals/e-consortia are subscribed through agencies. It is approved by committee/principal based on budget following terms/conditions. Stock verification is done once in every year by members appointed by principal/library staff/verification team. The Examination committee frames the new policies adhering to the rules framed by UGC, TSCHE and concerned affiliating university. The examination committee depicts the software and other physical technical, staff requirements and takes the approval for smooth functioning of exam branch. Sports/games facilities to the students in college premises with GYM, shuttle badminton, chess, carom provided. Separate rooms for sports are provided in UG/PG centers. Sports events. Coaches are appointed to train students. Advisory committee suggests/advice on sports matter. As policy sport students come through recommendations with justification, approved by Principal/management. Fee concession is given for national/international level participants/ students approved by committee. Sport Facilities are provided by staff under guidance and is maintained well. The NCC and NSS units are functioning under their respective programme officers and the requirements and activities of the respective departments are taken care by the concern in-charge staff.

<http://www.hindimahavidyalaya.org/Home/ProceduresPolicies>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Alumni, Management, Free Meals and	18	20000

	accommodation for Sports persons, Management Contribution for Student Youth Welfar Activities, concession for Academically good, Economically poor, Divyanggan students etc.		
Financial Support from Other Sources			
a) National	NIL	0	0
b) International	NIL	0	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Meditation	28/09/2018	480	0
Meditation	24/08/2018	400	0
Meditation	27/07/2018	380	0
Meditation	22/06/2018	400	0
Yoga	27/10/2018	420	0
Yoga	23/09/2018	390	0
Yoga	25/08/2018	258	0
Yoga	28/07/2018	280	0
Personal Counselling and Mentoring	30/06/2018	310	0
Yoga	21/06/2018	390	0
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Competitive examinations and career counselling	120	70	80	25
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
25	25	3

**5.2 – Student Progression**

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Srirastu Hotel, Maruti Suzuki, Best Western Ashoka Hotel, RUSSH Hospital, Home Care, ContraHMWSSB, Doing Agricultural Horticulture, GVK, GMR, Hinduja, Duo pont, Cognizant, Prizmabrixx, Reliance Nippon Life insurance, Reliance	236	17	AJIVT ENTERPRISES, Admin Assistant, ION Digital, Arunoda, Photographer, kitereels photography, Front office, Hinduja Global Services,	6	6
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	8	B.COM.	COMMERCE	Osmania University	MBA, MA (HINDI)
2018	1	B.Sc.	Bc.MB.C	Australia	MSc in australia (qualified CSIR)
2018	1	B.Sc.	Bc.MB.C	kerela central university	MSc
2018	1	B.Sc.	Bc.MB.C	vadodara university gujarat	MSc

2018	1	B.Sc.	Bc.MB.C	pursiung b.ed in RIE	B.Ed
2018	1	B.Sc.	Bt.MB.C	Australia	MSc in Australia
2018	12	B.Sc.	Bt.MB.C	Osmania University	"M.Sc.-9, B.Ed. - 3"
2018	14	B.Sc.	M.P.Cs	Osmania University	"M.Sc. B.Ed."
Nill	11	B.Sc.	M.S.Cs.	Osmania University	M.Sc.
Nill	9	BA	HHP	Osmania University	"B.ED. - 3, MA(Hindi) - 6"

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
SKIPPING	Institution Level	3
CHESS	Institution Level	3
CRICKET	Institution Level	18
VOLLEY BALL	Institution Level	13
KABBADI	Institution Level	18
DUCK SHOOTING	Institution Level	21
RELAY RUNNING (BOYS)	Institution Level	25
75 Mtrs RUNNING	Institution Level	6
SHOTPUT	Institution Level	6
CARROMS	Institution Level	3

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	NCC Best Cadet and SERGENT	National	1	Nill	Nill	Mr. Sanny Kumar

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)



Students are assigned various responsibilities like proactive member in Academic Council, Board of Studies (BoS), Department Association Meetings, Arts, Sports Committee, NSS, NCC, Anti-Ragging Committee, Discipline Committee, Women Cell, Library Committee, Hostels Committee and clubs like Eco Club, Exmore etc. "Student coordinator" positions were given to the stake holders while organizing intercollegiate and other programs to assist and monitor hospitality of the inmates and participants from neighbouring colleges. NSS leaders of the respective unit involve their subordinates in different service in the adopted villages around the college locality. NCC cadets promote patriotism among the millennial by rendering their service during the observance of kargil and Flag day. During College day and Sports day, NSS leaders and NCC cadets were deputed to maintain and monitor disciplinary measures in the campus. The "Class representatives" positions were given independently to evaluate "leadership skills". The Sports day attains a special glamour by students involvement in monitoring the track, assuming the captainship of various houses, organizing matches and leading the march past and honoring the chief guest of the day. The issues brought to knowledge of Head of the institution were immediately discussed and resolved. "Student leaders" from various clubs and For a stand as a "role model" in blood donation, environmental protection and nurturing discipline to the rest of the students.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Educational Institution has been playing a valuable role in its concern for student's future, both in their career in life. HVM has molded many industrialists, software professionals, managers, Artists, educationists, scientists, writers, entrepreneurs, t hers etc. HVM Alumni Association brings all these people together on a single platform to support and progress Institutional endeavors. The Alumni Association works to build up ties between the Institutions and the alumni, so that the alumni can actively involve in various activities. Alumni Association is a central point of contact among alumni to interact and network with each other. The Alumni Association conducts regular meetings wherein the members easily and closely interact with each other on issues pertaining to development of the Institution and also their role and contribution. Their ideas and suggestions are duly recognized and implemented by the college administration.

5.4.2 – No. of registered Alumni:

223

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2 meetings

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The main goal of decentralization is to create a synergy between all the stakeholders in order to create an efficient, transparent, and consultative

work environment. This technique is emphasized in order to efficiently manage the vast and diverse college activities, to keep staff and students self-motivated, to get them to accomplish their assigned responsibilities with self-responsibility, and to foster a sense of belonging to the college. 3.

Objectives of the Practice: The goal of participatory management is to allow instructors, non-teaching staff, and students to actively participate in decision-making. The College Council, which consists of the most senior teachers and the Principal, is the highest decision-making body. With the active support of the empowered College Council, the Principal leads the institutions activities in light of the policy guidelines as well as the colleges vision and mission.

- To make sure that all stakeholders are involved in administrative decisions.
- To acquire a diverse range of ideas in order to make the best judgement possible
- To ensure that students, professors, alumni, parents, professional organisations, and the industry all feel satisfied.
- To encourage faculty members to share their knowledge with one other, students, and staff members and also to collaborate on research and get articles published.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Industry Interaction / Collaboration	Signing of MoU with reputed institutions and industries. • Internship Training in Companies. • Summer Training Programmes. • Industry Experts in Board of Studies. • Industrial Visits. • Application development for industries. • Mock Interview by industrialist to students. • Staff development programmes through Industrialist.
Admission of Students	Students admission based on DOST for UG and PG CET for PG as per the rules and regulations of Government of Telangana
Curriculum Development	Curricular Aspects The institution has designed its curriculum with the National goal of empowering people through education. The institute offers a wide range of UG PG programs contributing to Science, Commerce, Management Technology enabled development which is needed for the country. The courses offered are carefully designed keeping the current trends of National needs like Development of appropriate Technology, Entrepreneurial Skill Development etc.
Teaching and Learning	The institute has a Learning Management System and a good reservoir of e-learning materials. The excellent mentor-mentee system of the institute

	<p>takes care of academic and stress related issues. Academic-Calendar and Teaching-plans are strictly followed and are audited regularly. Online comprehension examination for UG and PG students • Conduct of Quizzes using Assessment Response system • Online submission of examination applications.</p>
Human Resource Management	<p>Recruitment of staff based on UGC/MHRD/State Government norms • Recruitment of Administrative and technical staff based on skill and experience • Periodical Staff Development Programmes on technical and nontechnical aspects • Workshop on personality development for administrative staff • Staff Self Appraisal Report • Student Counselor in each department • Incentive scheme for encouraging research culture • Ph.D. allowance for staff members</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	<p>MIS developed to facilitate the Administrative modules of the College helps in keeping Students' Admission records Staff service details. Implemented SMS notification system for students staff communication. All staff have updated their professional details like books authored, papers published, FDP, conferences attended. Notices and circulars are uploaded in the college website and communicated to different departments through e-mail from the office of the Principal. Each and every IQAC notice is circulated by the IQAC coordinator through e-mail to the committee members.</p>
Administration	<p>In the process of development of E Governance Administration implemented the following best practices 1. Implementation of best administrative policies improve the teaching and non-teaching staff and student development 2. Adopting best practices and good reporting system for Preparation of AQAR Report 3. Evolved best examination practices and good governance practices.</p>
Finance and Accounts	<p>E Governance in the area of Finance and Accounts Implemented in the following forms: 1. Office 365 for Official communication. 2. Online HR portal for Pay slip generation, EPF,</p>

	IT. 3. Developed the best MIS-based Software for Finance Management.
Student Admission and Support	1. Student Admission and Support Implemented the best MIS practices related to the Attendance, Assignments, Course handouts. 2. Student Access to National Academic Depository. 3. Access to state and National Scholarship Portal for availing various government schemes.
Examination	1. Effective implementation of E Governance in the area of Examination system to improve. 2. Updating of Internal Assessment marks and Practical and Project Marks on institute web Portal. 3. Online Generation of hall ticket for Examinations on the through institute Portal. 4. 4. Timely Deceleration of Semester results. 5. Applying for Revaluation process. 6. Planning and execution of Semester Examination.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Lt. Akash Thapa	NCC Activities	NCC Activities	50000
2018	Sri B.T.Madhusudhan	NSS Activities	NSS Activities	5000
2018	Smt. Gayatri and Mr. Pavan Kumar	"EAT Module of Public Financial Management System (PFMS) for HEI's" organized by University Grants Commission, South Eastern Region Office, on 12th February 2019 at International Institute of Information Technology, Hyderabad.	UGC SERO	5000

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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	One Day Seminar was organized on Research Methodology by Research Consultancy Wing on 12th September 2018.	NIL	12/09/2018	12/09/2018	45	41
2019	Two Days National Seminar on " Role of Science, Technology Innovation in Sustainable Development of India" was organized in the college on 30th 31st of January 2019.	NIL	30/01/2019	31/01/2019	200	46
2019	Two Days workshop is organized in the college on account of Science Day by Dept. of Biotechnology in Collaboration with E.Cell, IIT	NIL	01/03/2019	02/03/2019	86	40

	,Karagpur by Scientist Hema Mohan on 1st March 2019.					
2019	5 Days Workshop was organized by Dept. of commerce from 25/3/2019 to 29/3/2019 - Speakers Sri Ram Murthy, Smt.. Kalyani, Dr. P.V. Rao, Dr. S. Indraka nth, Dr. Yadagiri Charyulu, Prof. Surender Reddy spoke on the research techniques and method ologie	NIL	25/03/2019	29/03/2019	200	42
2019	NIL	Non- Teaching staff are given training on ESI and EPF latest updates.	20/05/2019	21/05/2019	Nil	6
2019	NIL	Accounta nts are given training on the IT rules and other accounting policies.	20/05/2019	21/05/2019	Nil	3
2019	NIL	Non-			Nil	6

		Teaching staff working in the exam Branch are given training on the new updates in the exam software.	13/05/2019	14/05/2019	
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Science Day - Two Days Workshop was organized by Dept. of Biotechnology in Collaboration with IIT, Karagpur.	8	27/02/2019	28/02/2019	2

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	48	0	21

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> <li>• Sabbatical leave for research activities</li> <li>• ESI Employer contribution is paid to the staff Members.</li> <li>• EPF Employer contribution is paid to the staff Members.</li> <li>• Teaching staff are encouraged to attend FDP Programmes .</li> <li>• The staff members are encouraged to attend Seminars/ Symposium/Conferences as resource persons, for paper presentation and participation.</li> <li>• The Staff members are</li> </ul>	<ul style="list-style-type: none"> <li>• ESI Employer contribution is paid to the staff Members.</li> <li>• EPF Employer contribution is paid to the staff Members.</li> <li>• Non- Teaching staff members are provided training to work with the new technology.</li> </ul>	<ul style="list-style-type: none"> <li>• Prize money to academically good students</li> <li>• Scholarship facility</li> <li>• Fee concession to economically poor students.</li> <li>• Remedial classes</li> <li>• Free coaching</li> <li>• Student registration fees for Intercollege competitions.</li> <li>• Jersey are provided to the sports persons.</li> <li>• Special facilities to Divyangnan Students</li> <li>• Personality Development classes</li> <li>• Soft Skill classes</li> <li>• Free WiFi facility</li> <li>• Extra</li> </ul>

encouraged with incentives for their Academic achievements.

Library Hours • Placement Assistance

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

An ongoing continuous process in addition to its external audits. Qualified internal Auditors from external resources are permanently appointed. A team of staff under them do thorough check and verifications of all vouchers, supporting documents, records and books, e-statements of the transactions that are carried out in each financial year including budget estimations, utilizations, cash transactions, bank reconciliation statements, test cheque and verification of the events happened in the area of financial managements. Internal audit is carried out twice a year: 1st Audit - in the Month of March to obtain budgets and approvals 2nd Audit - in the Month of September to review the utilization of budgets and for ratification of new items not included in the 1st Audit Budget . External audit: External audit is carried out in an elaborate manner on yearly basis by Mr.S.B.Kabra, Chartered accountants. The institution accounts are audited regularly by both Internal and statutory auditors. As of now there is no major findings / objections. Minor errors of omissions and commissions pointed by the audit team are immediately rectified / corrected and precautionary steps are taken to avoid references of such errors in future.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
-	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

500000

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Commissioner of Collegiate Education	Yes	IQAC
Administrative	Nill	Commissioner of Collegiate Education	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent - Teacher Interaction was conducted at the beginning of the academic session every year. The Inaugural Programme welcomes all parents of First Year Students. On this day, Mentors introduce themselves to their Mentees and respective parents. On this platform parents interact and share their concerns with the faculty members directly which helped mentors to understand the students better. For second and Final Year Students parents, Parent-Teacher meeting was conducted by all the departments. NCC and NSS departments invited parents for Independence Day and Republic Day celebration. Parents came in good



numbers to participate in flag hoisting and in the celebration.

6.5.3 – Development programmes for support staff (at least three)

Programmes are organized at various levels to enhance the competency of nonteaching staff such as • Training on office matters and Service rules • Training on Tally and GST

6.5.4 – Post Accreditation initiative(s) (mention at least three)

• Center for Education technology established and programs on pedagogy conducted regularly. • Mandatory Pedagogy Training and Micro teaching sessions for newly recruited staff. • The curriculum is revised to meet diversified industrial requirements. • Introduced Choice Based Credit System (CBCS), Open Electives System, Value Added Courses and Certification courses.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	FDP on Teaching Learning Methods conducted.	14/07/2018	11/06/2018	12/06/2019	56
2018	Orientation Programme is conducted for the UG I year students.	14/07/2018	01/08/2018	01/08/2018	400
2018	One Day Seminar was organized on Research Methodology by Research Consultancy Wing .	14/07/2018	12/09/2018	12/09/2018	56
2018	Organised Youth Festival "PRERANA".	14/07/2018	10/01/2019	10/01/2019	700
2018	National Seminar on "Role of Science , Technology Innovation	14/07/2019	30/01/2019	31/01/2019	228

	in Sustainability Development of India".				
2018	A Guest Lecture was organized by Department of Business Management on " Central Budget".	14/07/2018	04/02/2019	04/02/2019	180
2018	3 days Workshop on General Insurance agents for Training Recruitment as Insurance Agent by IRDAI .	14/07/2018	06/02/2019	08/02/2019	56
2018	Science Day - A Workshop was organized by Dept. of Bio technology in Collaboration with IIT, Karagpur.	18/02/2019	28/02/2019	28/02/2019	126
2018	A Guest Lecture on GST is conducted by Dept. of Commerce.	18/02/2019	12/03/2019	12/03/2019	88

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Add on Subject on Gender Sensitization	02/01/2019	30/01/2019	150	200

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The institution has been replacing the traditional tube lights with LED lights in the past 5 years. This has led to a power saving of about 7080 watts annually. Solar panels are installed in the surrounding premises of the institution.

#### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	Yes	3
Ramp/Rails	Yes	3
Braille Software/facilities	No	Nil
Rest Rooms	Yes	3
Scribes for examination	Yes	3
Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	3

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	05/06/2018	1	Student Rally with "Go Green" Slogans.	"Go Green"	120
2018	1	1	18/07/2018	1	Visited nearby Slum areas and educate people on Health and Hygiene.	on Health and Hygiene.	95
2018	1	1	09/08/2018	1	Distribution of Dengue medicines to all the people .	Dengue awareness	130
2018	1	1	15/09/2018	1	Swatchh	Clean	150

			018		Bharath Rally	and green	
2018	1	1	15/09/2018	17	Swatchtha Hi Seva Hai	Clean and green	150
2018	1	1	20/11/2018	1	Eye Checkup Camp	Eye Camp	250
2018	5	5	01/12/2018	1	World Aids Day rally	Awareness Rally	130
2018	1	1	10/12/2018	1	Just Say No to plastic Rally	Just Say No to plastic	180
<a href="#">View File</a>							

#### 7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Extract of the code of conduct for Principal, Director, Teachers, Director of Physical Education, Administrative Staff, Technical Staff and Supporting Staff	10/08/2018	Code of conduct was announced during the Inaugural Programme of all courses. A sheet to explain in detail was also distributed to new students. The remainder of the expected code of conduct was done for the II year and III year students on the reopening day. During the parents meet that is conducted twice a semester, the notice boards display the code of conduct. The code of conduct is uploaded to the website of the college. The discipline committee used the code of conduct to show to all stake holders on the course of how the issues are solved.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Human Ethics and Values	02/01/2019	30/01/2019	400
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The campus consists of aesthetic and elegant buildings, spacious sports grounds, and a lush green environment conducive to teaching. The

environmentally friendly practices go hand in hand with academics in the institute. 1. The usage of plastic on the campus is minimized by creating awareness among staff and students through orientation and display boards on the premises. 2. Paperless office: The institute authorities have taken initiatives to make the official work paperless. Most of the administrative and academic processes are automated. 3. The college has installed electronic notice boards to display various notices, circulars, and information for the students. 4. Plastic Free Campus, 5. Green Landscaping with Plants and Trees,

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**Best Practice 1: Title of the Practice: Empowering Women through Academic Excellence.**

1. The Context The institution is an autonomous college. Majority of students are economically background. The college has taken keen interest to protect the rights of girl student by organizing distinctive value added programmes. The motto is: "If you educate a boy you educate an individual, if you educate a girl, you educate a whole family". The Practice The institution has a separate Women Empowerment Cell and the college has organized and conducted various programmes in true spirit and dedication.

2. Objective : To eradicate Contemporary challenging issues such as social, educational, economic, political and psychological etc. and Inequality of women.

3. Practice Activities:

- The college has designed several women empowerment programmes to educate the girl student.
- To achieve the objectives, the college has strengthened Women Empowerment cell, Entrepreneurial Development cell, Training and Placement Cell and other committees with a faculty members as its coordinators, including other members and students.
- Advantages
- To increase awareness among girl students and lady staff about their rights.
- Listening to the grievances of girl students and guiding them through counselling.
- Creating opportunities for girl students to participate actively in curricular and co-curricular activities.
- Offering health and safety guidance.
- Providing financial assistance to poor girls.
- To increase awareness about self-employment

Challenging issues

4. Evidence of Success

- The institution has identified major changes in the attitude of girl students on various parameters. Overcome of shyness, more participation in class wise seminars and extra-curricular activities, Positive attitude, free interaction with teachers and other students.
- In the college activities campus selection, many have participated and got selected.
- The target of activities is to strengthen or empower women. Video clippings, photos, media reports and annual reports in college are the documentary evidence maintained by the cell.

5. Problems Encountered and Resources Required

- It is strenuous to seek and invite Experts to address such issues and challenges neatly.
- The students will not mingle with the college campus initially. To overcome these inhibitions the Women Empowerment cell has been chaired by the female faculty. As a result the girl students would interact with them freely in all respects.

Evidence of Success

- It means that while practicing these objectives the college had faced the problems regarding the resource persons and finance. In the college newly admitted students are from the diverse sections of society.
- Organizing various programmes on regular basis, during working hours is a challenging task.
- It is often difficult to choose subject expertise (Resource Persons) in the domains of subject area

**Best Practice 2: Title of the Practice: Community service and Extension activities by NCC, NSS units**

2. Objectives of the Practice To promote holistic education so that the cadets/volunteers can contribute positively to the communities and the world.

3. The Context: The NCC, NSS units of the college were established with the aim of channelizing the energy of the young undergraduates in constructive pursuits that contribute to nation building.

4. The Practice Activities of NCC, NSS are in consonance with the vision and mission of the college. These units organized/took part in

donation drives, medical camps, career guidance and mental well-being programmes, cleanliness drives, celebration of commemorative days and programmes on awareness about Indian Constitution and significance of voting. 5. Evidence of Success ? 1 Service Recognition Award and 2 Best Volunteer in Service Awards - Street Cause ? Cadet Welfare Scheme - Cash Prize - NCC Directorate ? 1 Certificate of Appreciation, 1 Merit certificate 6. Problems Encountered and Resources Required ? Interference of academic pressure ? Permissions and clearances for organizing activities ? Mobilization of financial resources in a self-financing institution

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.hindimahavidyalaya.org/Home/BestPractices>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Institutional Distinctiveness Hindi Mahavidyalaya is the only institution in entire South India imparting higher education through Hindi Medium promoting National language in South India. It is the only institution which caters to the need of Hindi Medium education for the students coming from Northern states of the country especially from defence background. The Vision and Mission statement of the College has been drawn up in consultation with faculty and alumni, recognizing the ethos and long tradition of the College and seeking to meet the needs of society today. Hindi Mahavidyalaya College looks upon itself as an academic community where scholars, both students and faculty, have the freedom and responsibility to communicate, evaluate and enlarge humanity's store of knowledge. The College therefore stands for academic excellence and endeavours to create an environment which generates a love for learning, habits of critical thought and of accurate expression. The reputation of the College has been established through its activities and confirmed by the distinction achieved by hundreds of alumni, who have excelled in various fields and have received honours from the country and abroad. Through rigorous planning and management, the institution focuses at delivering to the best of its abilities the vision of the college. It has been a matter of utmost importance to provide the best education possible to students who deserve it. Academic Success Excellence: An institution requires us to carefully assess our students' short term objectives relative to their long term goals and to provide the right curricula, academic supports, and services to help them achieve these goals. Developed a system to help students navigate their courses and make smart academic choice and engage them at every point along the academic journey, equipping them with the information they need to make career decisions early so they are driven to succeed in their chosen fields. The college offers several outreach activities to new students, including our Bridge program and our new student orientation program. One of the most important steps taken at the institution was the establishment of the Entrepreneurship Development Centre (EDC) in the campus. The establishment of this centre was a step taken by the college to prepare the students for their future journey as entrepreneurs. A positive attitude towards students and belief in their capacity to learn and supplement academic programs with extracurricular activities should strive to produce graduates who have had opportunities for personal development and civic engagement, and who have grown from students into responsible and active citizens.

Provide the weblink of the institution

[https://www.hindimahavidyalaya.org/Images/uploads/Institutional%20Distinctivene ss%20\(4\).pdf](https://www.hindimahavidyalaya.org/Images/uploads/Institutional%20Distinctivene ss%20(4).pdf)

## 8.Future Plans of Actions for Next Academic Year

HMV with a vision to be a world class Institution provides value based education, empowers students to become business professionals who are ethical, entrepreneurial, productive, future ready socially responsible citizens by adopting modern techniques for continuous improvement in learning process. 1. To introduce new courses at UG PG level in emerging areas of technology and Vocational with modernization of more class rooms to e-classrooms using ICT tools. 2. To embrace technology and digital initiatives, further to the development of skills and research and enable our students to have access to lifelong learning aim to become a leader in technology enabled teaching - learning. 3. To organize various training programs for teaching non- teaching staff regarding software operating. 4. To develop focused Centres of Excellence on areas with potentially large societal impact in alignment with Indias development goals. 5. Improvement in the placement opportunities for students through strengthening MOU with industry and institutions. 6. Motivate faculty to take up more number of research activities and to publish more number of papers and participating workshops/seminars and conferences. 7. Developed effective feedback system in true sense for the benefit of all stakeholders- Teacher, Students, Alumni, Parents and Employers. 8. To organize campus interview for placement of students frequently in the college campus by industries, companies banks, etc. 9. Guidance and support will be provided to Faculty members for development of online learning resources. 10. To develop a comprehensive system of student mentoring and student support. 11. To motivate students for self-employment and to enable them to emerge as entrepreneurs.